EASTON AREA SCHOOL DISTRICT

SECTION: PROPERTY

TITLE: FACILITIES PLANNING

ADOPTED: October 19, 2006

REVISED:

	701. FACILITIES PLANNING
1. Authority Title 22 Sec. 4.13 Pol. 100	The Board shall develop and maintain a Strategic Plan, as required by State Board of Education regulations. Involvement of the Board, staff, community, businesses and parents/guardians is an important part of this process. Facilities planning is a primary component of strategic planning.
SC 1351	The Board shall continuously or annually conduct a census of all children from birth to eighteen (18) years living in the district. The Board shall employ as many enumerators or attendance officers as necessary.
2. Delegation of Responsibility	In order to inform the Board of the district's future needs, the Superintendent or designee shall: 1. Prepare a written description of existing physical facilities. 2. Annually report to the Board on the number of new residential units approved or planned. 3. Report to the Board on the enrollment by grades during the school year annually. 4. Estimate each spring the number of students who will be enrolled in the district's schools in September of the year for which the estimate is made. 5. Prepare student population projections and compare the actual population figures to the previously projected figures to detect early any changes in population trends.
3. Guidelines SC 1351	Information gathered in the census shall include for each child the name and address of the parents/guardians; name and location of the school in which the child could be assigned; name and address of any employer of a child under eighteen (18); child's name, date of birth, age, sex, nationality, address; and other information the Board may require to operate the district efficiently and equitably.

SC 701, 704	When planning to enlarge or modify its facilities, the Board shall consider not only the number of students whose educational needs must be met, but also the physical requirements of the programs it deems best suited to meet those needs.
42 U.S.C. Sec. 12101 et seq	Each school building and site shall provide suitable accommodations to carry out the educational program, including provision for the handicapped/disabled, pursuant to law and regulations.
	<u>Naming Facilities</u>
	Insofar as possible, the Board will name a new or consolidated facility after the name of the geographic section in which it is located or the area(s) it serves. If the facility is not to be named after its location or service area, the Board will designate a representative committee of interested parties to develop and submit three (3) recommendations in order of preference for naming the facility. The committee will observe the following guidelines:
	1. The name should be easily identifiable with the facility.
	2. The name should not be in conflict with the names of other facilities in the district, surrounding counties, or in the state.
	3. If possible, the name should be selected on a geographical basis, but most important, it should have significance for the persons who will use the facility.
	4. The names of people, particularly living people, should be avoided.
	The Board will cease, hereinafter, from naming or renaming currently established facilities or parts thereof except in cases of consolidation or redeployment of use.