

# EASTON AREA SCHOOL DISTRICT

SECTION: OPERATIONS

TITLE: EMERGENCY EVACUATION  
OF SCHOOLS

ADOPTED: December 21, 2006

REVISED:

<p>1. Purpose</p> <p>SC 1518</p> <p>2. Authority</p> <p>3. Guidelines</p>	<p style="text-align: center;">805. EMERGENCY EVACUATION OF SCHOOLS</p> <p>The district's system of emergency preparedness shall ensure that:</p> <ol style="list-style-type: none"> <li>1. Health and safety of students and staff are safeguarded.</li> <li>2. Time necessary for instructional purposes is not unduly diverted.</li> <li>3. Minimum disruption occurs to the educational program.</li> <li>4. Students are taught to respond appropriately to emergency situations.</li> </ol> <p>The Board directs that established policy shall be followed for emergency evacuations that affect the operation of district schools.</p> <p>All threats to the safety of the schools shall be identified by appropriate personnel and responded to promptly, in accordance with the Emergency Operations Plan (EOP) established by the district.</p> <p>Reports of fire shall normally require the evacuation of the threatened school or building, after consideration of mitigating circumstances.</p> <p><u>Bomb Threats</u></p> <p>In the event of a threat that a bomb has been placed in a district school, the established procedures shall be followed:</p> <ol style="list-style-type: none"> <li>1. Bomb-threats normally require evacuation of the building, after consideration of mitigating circumstances by the Superintendent or designee.</li> <li>2. Police and fire departments shall be notified immediately.</li> <li>3. A search of the building and/or area shall be conducted.</li> </ol>
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	<p>4. If a thorough search has discovered no bomb, the Superintendent or designee may permit reentry by students and staff.</p> <p>5. A request for investigation shall be made to law enforcement agencies.</p> <p>Any decision concerning dismissal of students and staff and subsequent action is at the discretion of the Superintendent.</p>
<p>4. Delegation of Responsibility</p>	<p>The effectiveness of emergency planning in preparing the schools to cope with disaster shall be continually monitored by the Superintendent.</p>
<p>SC 1517</p>	<p>The Superintendent or designee shall develop procedures for handling school emergencies which include:</p>
<p>SC 1517</p>	<p>1. A plan for prompt and safe evacuation of students from schools, which shall be practiced monthly in fire drills conducted in accordance with law.</p> <p>2. Bus evacuation drills twice a year, in accordance with law.</p>
<p>SC 1518</p>	<p>3. A plan for sequestering students in a safe place other than the school.</p> <p>4. Design of a communications system to notify parents/guardians of the evacuation of students and to alert the whole school community when necessary.</p>
	<p>5. Instruction in emergency preparedness and survival techniques as part of the regular curriculum.</p> <p>6. Immediate notification of appropriate administrative personnel whenever any employee becomes aware of an emergency or impending emergency.</p> <p>7. Cooperation with local agencies, such as the police department, fire department and emergency management agency.</p> <p>8. Instruction of staff members in the techniques of handling emergencies.</p>
<p>School Code 1517, 1518</p>	